



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS AIR MOBILITY COMMAND
JOINT BASE MCGUIRE-DIX-LAKEHURST

MEMORANDUM FOR COMMUNITY ACTION INFORMATION BOARD (CAIB) MEMBERS

FROM: 87 ABW/Community Support Coordinator

SUBJECT: CAIB Meeting Minutes

1. PLACE, DATE AND TIME: 13 March 2014, 1430 hrs (1st Qtr CY 14)

2. MEMBERS PRESENT

REQUIRED MBRS (AFI 90-501)	CURRENT MEMBER/POC	ATTENDANCE
87 ABW/CC	Col James Hodges	P
87 MDG/CC	Col Andrew Cole	P
87 MSG/CC	Col E. A. Eidal	P
87 ABW/CCC	CMSgt Phillip Robinson	P
87 ABW/HC	Col Timothy Hirten	A
87 ABW/JAG	Lt Col Matt Coakley	P
87 ABW/PA	1Lt Alexis McGree (Representing Ms Angel Lopez)	P
87 CES/CC	Lt Col Matthew Benivegna	P
87 FSS/CC	Lt Col Todd Randolph	P
87 CPTS/CC	Lt Col Williams	
87 SFS/CC	Lt Col Patrick Steen	P
305 AMW/CC or Rep	Col James Craft (representing Col Williamson)	P
621 CRW/CC or Rep	Col Johnn Cairney (representing Col Chapin)	P
USAF EC/Rep	Patrick Verdon	P
CAIB Exec Dir/IDS Chair	Ms Lisa P Williams	P
514 AMW/CC or Rep	Col Michael Underkofler	P
108 ANG WG/CC or Rep	Robert Meyer	P
Spouse Representative	Ms Ellen Vinzant	P
Spouse Representative	Ms Leigh-Anne Boland	P
CAIB Executive Director	Lisa P Williams	P
OPTIONAL ATTENDEES		
174 th IN BDE	LTC David Nehring	P
72 nd FA BDE	Col John Lange	P

818 CRG	MSgt Randolph Senkle	P
87 ABW/CD-A	COL Charles Coursey	A
87 ABW-N	CAPT Fletcher	P
87 CS	Lt Col Ken Black	P
87 DS	Col Victoria Farley	
87 FSS	SMSgt Kathleen McCoy	P
87 FSS- MFSC	Ms Leona Rader	P
87 FSS- MFSC	Ms Malesh Chanquin	P
87 LRS	Lt Col Justin Swartzmiller	P
87 MDG/CCC	CMSgt Joseph Dunteman	P
87 MDG/FAP	Ms Shaleen Anderson	P
87 MDG/MDOS	Major Sonia Pons	P
87 MDOS/CC	Major Gregory Wilson Representative for Lt Col Kress	P
87 MDSS/CC	Lt Col Heather Nelson	P
87 MSG/CCC	CMSgt Stephen Kazmirski	P
ASA Dix	Col Jeffrey Doll	
ASA Dix	1Sgt Jason Kirkman	P
ASAP	Dr Denise Horton	P
MAG 49	SMSgt Jon Turner	P
MAG 49	Ms Autumn Tate	P
NOSC	Jeff Sliker	P
NOSC	Boyd Decker	P
VR- 64	Cdr Todd Boland	P
VR-64	Cdr James Lindsey	P

3. AGENDA ITEMS:

- 3.1. Introduction of CAIB purpose and intent, agenda and membership (slides 3-4)
Mrs Williams
- 3.2. Suicide Prevention (Slide 7)
Major Pons and Dr Horton
 - 3.2.1. Suicide trends have stayed level.
 - 3.2.2. A target of 10 desk side briefs with commanders, per quarter, and the roll out of the “Ready and REsiliencey Campaign” within six months are the focus of the way ahead.
 - 3.2.3 Challenges include: no unified single reporting system, no access to quarterly DOD rates and limited tracking mechanisms for DOD civilian suicides.
- 3.3. Substance Abuse (Slide 9-10)
Major Pons and Dr Horton

- 3.3.1. The Army is showing a downward trend in substance abuse referrals, all other services are trending the same.
- 3.3.2. The way ahead includes: deskside consultations with senior commanders with a target of 10 per quarter and a proclamation signing during "Alcohol Awareness Month".
- 3.3.3. Challenges include limited access to DOD quarterly data and the concern regarding approximately 70% of referrals are alcohol related
- 3.3.4 Discussion on the marketing of alcohol and taste testing at the shopettes on the installation
- 3.3.5 All types of referrals are down slightly from the previous year's quarters, markedly medical referrals for first quarter 2013 with 40 and first quarter 2014 with 10.
- 3.4 Sexual Assault Prevention (Slides 12)
Mrs Kierstead and Ms Doss
 - 3.4.1 Discussion on various reasons for the upswing of DOD wide reports to include reporting previous assaults and increased accessibility and less stigma to reporting
 - 3.4.2 Upcoming events and programs include: 24/7 hour safety assessment, SAAM Commanders Covenant signing and 5k and "Got your Back Training" April 7-12.
 - 3.4.3 A major challenge is staffing the on-call roster. Service components' assigned personnel and number of SARCs and Victim Advocates were provided.
- 3.5 Family Advocacy (Slides 14)
Ms Shaleen Anderson
 - 3.5.1 JB MDL statistics show no real trends. The numbers look higher but this could be because a family may have multiple issues or children
 - 3.5.3 Annual leadership training will be conducted 27 March and Baby/Toddler Expo on 29 May. Events for Child Abuse Prevention Month, in April, will be provided.
 - 3.5.4 Constant challenge is overcoming barriers to intervention and treatment
- 3.6 Military & Family Support Centers (Slides 16-17)
 - 3.7.1 Trends in AER/AF Aid/Navy Relief were reviewed
 - 3.7.2 Class participation in workshops and the Transition programs were discussed
 - 3.7.2.1 Workshop Participation – this slide shows major areas of responsibilities i.e. Employment is scheduling now federal resume classes, Personal Life has EFMP workshops and events as well as Heartlink now known as Military Spouse Link, Readiness has Hearts Apart and pre/post deployment briefings, Relocation has Newcomer's for military and spouses as well as International Spouses, Transition has our preseparation briefings and our TAP programs, financial has various workshops such as Bundles for Babies and Couponing.
 - 3.7.2.2 TAP/ACAP Transition Programs – shows the numbers of individuals attending transition programs whether through the TAP program at Eastside or

Westside plus the service that ACAP provides for transitioning military members. The current figures show FY 13 thru FY 14 qtr 1. Anticipate an increase for FY14 Qtr 2 with the draw down.

3.7.3 Way Ahead

3.7.3.1 Because of the increased transition to civilian life –TAP events are increasing with the addition of Senior TAP and Junior TAP.

3.7.3.2 Increased Career Focus Programs – with the addition of new Employment Team CRC, there are now additional employment readiness classes to include Federal and Civilian Employment Resume programs. Job Fairs will follow in the near future.

3.7.3.3 Increase Financial Assistance Programs – with the addition of a new Financial Readiness Team CRC, there is an increase and added programs for separating members. There is also an investment program, how to save programs, and developing a spending plan.

3.7.4 Army Family Readiness Group program support information was provided to include positions, requirements and current status.

3.8 Resilience Initiatives (Slide 18-19)

3.8.1 Spouse and teen resilience initiatives have launched- green

3.8.2 Resilience Pathways is being marketed and most helping agencies are on board- green. The recognition program is still a work in progress- yellow

3.8.3 Resilience website is in place but training is required to manage it- yellow.

3.8.4 Joint Base Survey was completed and was used in the Community Action Plan- green. All focus groups were completed and information compiled for review by the IDS team for CAP.

3.8.5 Community Action Plan was conducted 4-5 March and the plan is being written up. It will be briefed at the next CAIB for approval and implementation- yellow.

3.9 Community Action Plan (Slides 20-24)

3.9.1 2012 CAP initiatives were reviewed

3.9.2 2014 CAP mission statement and integrating focus were discussed

3.9.3 Desired outcomes and key initiatives were reviewed for approval

3.9.3.1 Total Force members and families demonstrate increased participation in JB events and services due to improved cross-service communication and understanding

- Joint Base all services newcomer orientation

- “Purple” Program Consultation for incoming Command Teams

- Deployment support of “vulnerable” demographics

3.9.3.2 Single parents and Single Military Members equipped with the information to thrive at JB MDL

- Creation of a single parent resource group for mutual support, collaboration, information, education and empowerment

- Single service members demonstrate familiarization with programs and services available on JBMDL.

- “MWR Crawl” for new single Service members: managed by M&FSC and in the planning stages
- Continued support of current available programs- Singles retreats, BOSS program- work in progress through IDS team
- Development of all-services “Purple” Newcomer’s orientation component is a key dependency

3.9.3.3 Education and support for members of the transitioning workforce maintains their engagement, builds their resilience and fosters productive Force transition

- JB MDL Military Life Cycle Preparation for Transition- preparation for transitions throughout military career
- Civilian total workforce engaged, healthy and productive- Support and encouragement for attendance in resilience initiatives, Employee Assistance Support for remaining civilian workers and consideration of contracted EAP position.
- Aggressive marketing, in conjunction with Resilience Pathways, of benefits of pre-hab vs. re-hab: continued support from the IDS helping agencies

3.9.3.4 Increased awareness of available resources among vulnerable families who are navigating the challenges of deployment.

- Awareness support throughout the Deployment cycle: coordinated and collaborative deployment resources and information awareness-raising information, and outreach campaign through all phases of a family’s deployment cycle, complemented with specialized use of existing events to support vulnerable families, partnering with sister services, National Guard and Reserve for comprehensive information and support services and deployment support of “vulnerable” demographics: an IDS sub-committee. Example: Mobilized National Guard and Reserve families.
- Partnering with sister services, National Guard and Reserve for comprehensive information and support services.

3.10 Comprehensive Fitness Funds (slide 26)

3.10.1 NAF funds availability and spending plan were reviewed. Approximately \$11k are targeted but not spent. Two initiatives were funded and executed.

3.11 JB MDL Roll Up (Slide 27)

3.13.1 A roll up of areas of concern were briefed: Joint Agency Sexual Assault Prevention and Response, Family Advocacy, Suicide Prevention, Chapel and Military & Family Support Center

- 3.13.1.1 Joint events in April to support awareness
- Display Day at AAFES (4/1/14)
 - JB MDL Awareness & Prevention 5k & Proclamation (4/4/14)
 - Chalk the Walk (4/4/14)
 - “Got Your Back” (4/7-12/14) McGuire, Dix and Lakehurst Locations
 - Hoops Against Hurt (4/21-22/14)- Final Game & Presentations (4/29/14)
 - Take Back the night (4/23/14)

- Obstacle Course (4/30/14)
 - Victim Advocate Recognition Luncheon (TBD)
- 3.13.1.2 Community Action Plan- approval through CAIB, submission to HAF and implementation of initiatives
- 3.13.1.3 Overall resilience in JB MDL community- Providing support and assistance for all resilience efforts, targeted training initiatives to spouses and teens launched and MRT/RTA Team to establish resilience booster for implementation on CF Days
- 3.12 Commander's Comments and Round Table
 - 3.14.1 Reminder of requirement for CAIB and IDS training on ADLS
 - 3.14.2 Closing comments by Col Hodges

Meeting adjourned at 1502. The next meeting will be held on 12 June 2014 at 1400hrs.

- 1.1 CAIB Sub Committee to review AF survey results, Joint Base survey results, and Focus Groups
- 1.2 All CAIB members remained present
- 1.3 Focus Groups
 - 1.3.1 Sustains: Access to leadership, participants knew where to go for services and where to get questions answered, transportation was not seen as a barrier to programs and services, the "Purple Book" & e newsletters were very popular methods of information
 - 1.3.2 Challenges: Information/communication, community unity, inclusiveness and equity
- 1.4 Joint Base MDL Survey
 - 1.4.1 Overview of survey participants
 - 1.4.2 Most needed resources: Child care, affordable housing and support for single parents
 - 1.4.3 Barriers: "not aware of programs/services"
 - 1.4.4 Perceived access to leadership was high with the exception of the Marine respondents
- 1.5 Air Force Survey
 - 1.5.1 Commander's scorecard was reviewed
 - 1.5.2 AD areas of vulnerability included: community unity, impact of deployment, personal military preparedness, dispositional resilience
 - 1.5.2 Civilian areas of vulnerability included: impact of deployment- environment, physical health, dispositional resilience

1.5.3 Reserve areas of vulnerability included: support from leadership, impact of deployment- environment, physical health, ability of spouse to cope with deployment

Meeting adjourned at 1607.

X Lisa P Williams

Lisa P Williams

Community Support Coordinator/CAIB Executi...

Signed by: WILLIAMS.LISA.P.1116342754

Attachments:

1. Sign In Sheets
2. Slides
3. Survey data